



Member Service Center Locations:

Main: (561) 585-4544 | Fax: (561) 585-4348

One Harvard Circle, Suite 102, West Palm Beach, FL 33049

Boca Raton: (561) 997-8266 | Fax: (561) 241-3127

3200 Military Trail, Suite 102, Boca Raton, FL 33431

www.rapb.com Email: memberinfo@rapb.com



Application for REALTOR® and Regional MLS Membership

In order to apply for membership with the Realtors® Association of the Palm Beaches (RAPB) you must hold an active Sales Associate or Broker Associate license; and your Managing Broker (Designated REALTOR® or DR) must be a primary or secondary member of RAPB.

Steps to Apply for Membership

1. Complete the membership application (found below) and have it signed by your broker.
2. Provide confirmation of your license status as “current-active” by printing out your official record with the Florida Department of Business and Professional Regulation (DBPR). You can access and print out a copy of your record via the DBPR website at www.myfloridalicense.com.
3. RAPB will serve as your membership liaison for Florida Realtors® (FR), the National Association of REALTORS® (NAR) and Regional MLS (RMLS). Membership dues are pro-rated and will vary based on the date of the application. To review our dues formula, click on [Membership Information and Fees](#) or simply contact RAPB directly at 561-585-4544.
4. Submit the completed application (which includes your credit card information) and your record of confirmation from the DBPR to RAPB via fax at 561-585-4348. Applications and payment can also be made in person at either the West Palm Beach or Boca Raton RAPB locations. Methods of payment include check or VISA, MasterCard, Amex and Discover.
5. Register for NAR’s Code of Ethics training and the RAPB/RMLS New Member Orientation. Applicants can register in person at either RAPB location or email the Membership department at memberinfo@rapb.com to sign up for one of our upcoming classes within two (2) business days from submission. New licensees must complete the Orientation (which includes NAR’s Code of Ethics training) within 60 days of membership approval. Class dates and registration are available online at www.rapb.com.
6. Once your application process is complete you will receive an email confirmation with login information from RAPB and one from RMLS.

Membership Agreement

REALTOR® Membership Agreement: I hereby apply for REALTOR® membership in the Realtors® Association of the Palm Beaches (RAPB). My dues and application fee will be returned to me in the event of non-election. In the event of my election, I agree to abide by the Code of Ethics of the National Association of REALTORS® (NAR), which includes the duty to arbitrate, and the Constitution, Bylaws and Rules and Regulations of the above named Association, the State Association, and National Association, and if required, I further agree to satisfactorily complete a reasonable and non-discriminatory written examination on such Code, Constitutions, Bylaws and Rules and Regulations. I understand membership brings certain privileges and obligations that require compliance. Membership is final only upon approval by the Board of Directors and may be revoked should completion of requirements, such as orientation, not be completed within the timeframe established in the Association's Bylaws. I understand that I will be required to complete periodic Code of Ethics training as specified in the Association's Bylaws as a condition of membership.

NOTE: Applicant acknowledges that if accepted as a member and he/she subsequently resigns from the Association or otherwise causes membership to terminate with an ethics complaint pending, the Board of Directors may condition renewal of membership upon applicant's

certification that he/she will submit to the pending ethics proceeding and will abide by the decision of the hearing panel. If applicant resigns or otherwise causes membership to terminate, the duty to submit arbitration continues in effect even after membership lapses or is terminated, provided the dispute arose while applicant was a REALTOR®. Dues are prorated according to the month joining.

Please initial to acknowledge your agreement: _____

Regional MLS Subscriber Agreement: This Subscriber Agreement, including the Application for participation completed and signed by the Subscriber (the "Agreement") is made and entered into and is effective as of the date the last party executes this Agreement, is between Regional Multiple Listing Service, Inc. with offices located at 140 Intracoastal Pointe Drive Suite # 310, Jupiter, Florida, ("RMLS"), a Florida corporation, and the undersigned individual Florida real estate licensee, having its principal place of business at the address as set forth on the accompanied application, as may be changed from time to time ("Subscriber"), and is made with reference to the following facts and circumstances.

As a User/Subscriber participating with Regional MLS, I have read, understand and agree to abide by the MLS Bylaws and Rules and Regulations, in addition I agree to comply with Internet Data Display Rules, VOW Rules, Compliance Guidelines and all Administrative Policies. I will observe these Rules with such amendments as may be made hereafter as long as I remain a Subscriber. I understand that the information obtained from the MLS is confidential proprietary in accordance with the MLS Bylaws and MLS Rules and Regulations. Violation of this provision is a violation of the MLS Bylaws and MLS Rules and Regulations and is subject to a fine or any other sanction provided for the MLS Bylaws and/or MLS Rules and Regulations.

I agree to pay all fees as may be determined for the right to use and fines for the misuse of the products and services as defined in the MLS Rules and Regulations. I understand that my subscription is not transferable or assignable. Subscriber agrees that it will not reproduce, redistribute, publish, display, retransmit, broadcast, electronically manipulate, sell, license, rent, transmit, or in any manner commercially exploit or allow anyone else to reproduce, redistribute, publish, display, retransmit, broadcast, electronically manipulate, sell, license, rent, transmit or any manner commercially exploit an RMLS Content including, but not limited to IDX fees, in any format to anyone for any purpose other than the selling, listing or appraising of real estate. Under no circumstances shall Subscriber receive any form of compensation for this information from any third party.

Subscriber acknowledges that the RMLS Content is confidential and its use is restricted to Subscriber. Subscriber agrees to comply with all applicable consumer privacy and information security laws. In the event of a breach of Subscriber's computer network or computerized systems, containing RMLS content, by unauthorized persons or in the event of a loss of Subscriber's laptop which may contain personally identifiable information or RMLS Content. Subscriber agrees to notify RMLS at data.exports@rmlsfl.com and the General Manager of RMLS within twenty-four (24) hours of discovery of such event. Subscriber agrees to use commercially reasonable security measure to protect RMLS Content.

I understand my subscription automatically renews every year and that Form # DBPR Re10 must be submitted to RMLS, the local Association and the State prior to the next billing cycle in order to cancel. If I elect to utilize the Board approved electronic lockbox system, I hereby certify that I am in good standing with my primary REALTOR® Association and with Regional MLS, Inc (RMLS). I agree to abide by the Lockbox Rules as follows: (1) No key access or shackle code shall be used nor shall any key access or shackle code be loaned to any person for purposes of entering a property on a lockbox or any other key or lockbox function other than the authorized Lease Key Holder. (2) No Key Holder may enter any property without notification to, and express approval of, the listing Broker or Agent unless the published _{MLS} Database indicates otherwise. (3) No Key holder may attach, mark or in any way disclose the PIN number on any lockbox key, PDA or shackled code on the lockbox. Violations of these Rules are subject to severe penalties including loss of Access Privileges. I also agree to immediately notify my primary Realtor® Association and RMLS of any change in status, name, address, phone, fax or office. I understand that by providing my email address, telephone number(s), and fax number(s), I consent to receive communications from Regional MLS, Inc.

Please initial to acknowledge your agreement: _____

Application for REALTOR® and Regional MLS Membership

{ } I hereby submit the following information for your consideration for application to the Realtors® Association of the Palm Beaches (RAPB) and Regional MLS (RMLS). I understand that, if I am applying for REALTOR® membership for the first time or if I am rejoining as a REALTOR® after being away for a period of over four years, I must complete the NAR required Code of Ethics training and New Member Orientation within 60 days of membership, or I will forfeit my RAPB and RMLS application fees.

Orientation Date: _____

*Denotes required information

Applicant Information

*Name (as shown on professional license): Mr. Mrs. Miss (circle one) _____

Nickname (if used): _____ *Real Estate License #: SL or BK _____

*Email address: (required): _____ Website: _____

*Office Name: _____ Office MLS ID: _____

*Office Address: _____ *City: _____

*Office Phone: _____ Office Fax: _____

*Home Address: _____ *City: _____

*State: _____ *Zip: _____ *Cell Phone #: _____ *Can we text you? (circle one) Y or N

Home Phone: _____ Personal Fax: _____

*Have you ever held a membership in any other REALTOR® Association? () Yes () No If yes, please indicate where you held membership and the start and end date.

Association: _____ Start Date: _____ End Date: _____

Association: _____ Start Date: _____ End Date: _____

If you're currently a REALTOR®, or have been a REALTOR® in the past, please specify your nine-digit NAR Membership (NRDS) number: _____

Required Information from the National Association of REALTORS® (NAR)

*Have you ever been found in violation of the Code of Ethics or other membership duties in any association of REALTORS® in the past three years or are there any such complaints pending? () Yes () No If yes, please provide details in an attachment. Is there an attachment? () Yes () No

If you're currently a REALTOR® or have been a REALTOR® in the past, please specify the last year you completed the Code of Ethics training: _____

MLS

*Please choose a password for RMLS (6-8 character max): _____

*Preferred contact number for RMLS notices: () Home () Cell

*Preferred MLS Email: () Same as Above or () Different email for MLS: _____

Bio Information

***What is your current status? Check all that apply**

() New Licensee () Updating "Voluntary Inactive" status to "Active" () Updating "Referral Agent" status to "Active" status

() REALTOR® () Broker Associate () Managing Broker () Broker of Record

***How many years have you held your Florida Real Estate license?**

() One year or less () 1-3 years () 3-5 years () 5-10 years () 10+ years

***Do you or have you ever held a real estate license in another state?** () Yes () No If yes, please indicate what state(s): _____

***Do you, or do you plan to work in real estate** () Full time or () Part time

What is your availability to take classes? () Weekdays () Weeknights () Weekends

Do you, or do you plan to concentrate your efforts in a specific area or type of real estate sales. If so, please indicate below:

CATEGORY SPECIFIC: () Residential () Commercial () Both

PRODUCT SPECIFIC: () Single Family Homes () Condos/Townhouses () Luxury () Land

LANDSCAPE SPECIFIC: () Waterfront/Intracoastal () Waterfront/Ocean () Acreage/Equestrian

AREA SPECIFIC: () North County () Western County () South County () Other: _____

Do you or do you plan to work with international buyers? () Yes () No If yes, is there a specific country or countries will you be focusing on? _____

RAPB values the individual talents and expertise of our members. We would like to know which area(s) of expertise best describe your professional profile. Please select from the list below.

- () Sales and Marketing () Management () Finance () Law () Government () Technology () Project Management
- () Retail () Household Management () Home Services () Design () Creative Services, Media, Event Management
- () Building and/or Construction () Other: _____

I hereby certify that the foregoing information furnished by me is true and correct, and I agree that failure to provide complete and accurate information as requested, or any misstatement of fact, shall be grounds for revocation of my membership if granted. I further agree that, if accepted for membership in the Realtors® Association of the Palm Beaches (RAPB) and Regional MLS (RMLS), I shall pay the fees and dues as from time to time established. NOTE: Payments to RAPB and RMLS, are not deductible as charitable contributions. Such payments may be as an ordinary and necessary business expense. No refunds.

By signing below I consent that the REALTOR® associations (local, state, national) and their subsidiaries, if any (e.g., MLS, Foundation) may contact me at the specified address, telephone numbers, fax numbers, email address or other means of communication available. The consent applies to changes in contact information that may be provided by me to the association(s) in the future, this consent recognizes that certain state and federal laws may place limits on communications that I am waiving to receive all communications as part of my membership.

Date: _____ Signature: _____

Date: _____ Broker of Record/Designated REALTOR® Signature: _____

I am paying by: () Check Check#: _____ () MasterCard () Visa () AMEX () Discover

Credit Card #: _____ Security Code: _____

Expiration Date: _____ Name on Card: _____

Authorization Amount: \$ _____ *Fees are based on applicant license relationship effective date with the office according to the DBPR.

Address on card, if different than applicants: _____

Cardholder Signature: _____

NRDS #: _____ Walk-in () Fax () Email ()

Letter of Good Standing Needed? () Yes () No Received? () Yes () No

Code of Ethics Needed? () Yes () No Payment Received in: () Boca () West Palm Beach